

# Public Document Pack



**Service Director – Legal, Governance and  
Commissioning**

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Friday 2 March 2018

## Notice of Meeting

Dear Member

### Corporate Parenting Board

The **Corporate Parenting Board** will meet in the **Meeting Room 1 - Town Hall, Huddersfield** at **10.00 am** on **Monday 12 March 2018**.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft", on a light-colored background.

**Julie Muscroft**

**Service Director – Legal, Governance and Commissioning**

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

## **The Corporate Parenting Board members are:-**

### **Member**

Councillor Erin Hill (Currently on Maternity Leave)

Councillor Viv Kendrick (Chair)

Councillor Karen Allison

Councillor Andrew

Marchington

Councillor Fazila Loonat

Councillor Gemma Wilson

Jo-Anne Sanders

Martin Green

Janet Tolley

Tom Brailsford

Elaine McShane

John Walsh

Steve Comb

Melanie Tiernan

Ophelia Rix

Interim Service Director for Early Help and Learning

Deputy Assistant Director

Virtual School Headteacher

Head of Joint Commissioning

Head of Children's Social Work - Leeds

Service Manager, Safeguarding Services

Interim Head of Corporate Parenting

Service Manager, Family Support and Child Protection

Head of Safeguarding and Quality Assurance

# Agenda

## Reports or Explanatory Notes Attached

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**Pages**

**1: Introductions and Apologies**

The Chair will welcome everyone to the meeting and announce any apologies received.

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**2: Minutes of previous meeting**

1 - 4

To approve the Minutes of the meeting of the Committee held on 22 January 2018.

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**3: Interests**

5 - 6

The Board Members will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interest.

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**4: Admission of the Public**

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

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**5: Deputations/Petitions**

The Board will receive any petitions and hear any deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10 (2), Members of the Public should provide at least 24 hours' notice of presenting a deputation.

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**6: Public Question Time**

The Board will hear any questions from the general public.

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**7: Overview update on One Adoption**

7 - 28

The Board will consider a report giving an overview of One Adoption.

Contact: Julie Chew, One Adoption

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**8: Ofsted update**

The Board will receive a verbal update on Ofsted.

Contact: Elaine McShane, Service Director (Family Support and Child Protection)

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**9: Future shape of service and relationship with partners**

The Board will consider a verbal update on the future shape of the Children's Service and relationship with partners.

Contact: Elaine McShane, Service Director (Family Support and Child Protection)

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**10: Corporate Parenting Board relationship with Children in Care Council and Care Leavers Forum**

The Board will consider a verbal report on the Corporate Parenting Board relationship with the Children in Care Council and Care Leaver's Forum.

Contact: Ophelia Rix, Head of Safeguarding and Quality Assurance

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**11: Overview of number of children in Care**

29 - 32

The Board will consider a report giving an overview of the number of looked after children in care, which will include the age profile.

Contact: Julie Bragg, Service Manager (Looked after children and leaving care)

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## **12: Corporate Parenting Board Agenda Plan**

33 - 38

The Board will consider the agenda plan for the remainder of the 2017/18 municipal year.

Contact: Helen Kilroy, Principal Governance & Democratic Engagement Officer

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## **13: Dates of Future Meetings**

To note future meeting dates of the Board during the 2017/18 municipal year:

- Monday 30 April 2018, 10am

Provisional suggested dates for the 2018/19 municipal year:

- Monday 9th July 2018, 10 am
  - Monday 24<sup>th</sup> September 2018, 10 am
  - Monday 19<sup>th</sup> November 2018, 10 am
  - Monday 21<sup>st</sup> January 2019, 10 am
  - Monday 11<sup>th</sup> March 2019, 10 am
  - Monday 29<sup>th</sup> April 2019, 10 am
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Contact officer: Helen Kilroy – Tel. 01484 221000

## KIRKLEES COUNCIL

### CORPORATE PARENTING BOARD

Monday 22 January 2018

**Present:** Councillor Viv Kendrick (Chair)  
Councillors Allison, Loonat  
Elaine McShane, Service Director (Family Support and Child Protection)  
Janet Tolley, Virtual School Headteacher  
John Walsh, Service Manager (Safeguarding Services)  
Martin Green, Head of Localities Officer (Children and Families)  
Scott Deacon, Participation Officer  
Steve Comb, Interim Head of Corporate Parenting

**In attendance:** Helen Kilroy, Principal Governance & Democratic Engagement Officer

**Apologies:** Councillors Hill, Marchington, Wilson  
J Sanders, T Brailsford, S Tariq

#### **1 Introductions and Apologies**

The Board elected Cllr Viv Kendrick as Chair of the Corporate Parenting Board in the absence of Cllr Erin Hill.

The Board welcomed Steve Comb and Ophelia Rix to the meeting.

Apologies for absence were received on behalf of Councillors Hill, Marchington and Wilson and Jo-Anne Sanders, Tom Brailsford and Sal Tariq.

#### **2 Minutes of previous meeting**

That the minutes of the meeting held on 13 November 2017 be approved as a correct record.

#### **3 Interests**

No interests were declared.

#### **4 Admission of the public**

All items were considered in public session

#### **5 Deputations/Petitions**

No deputations or petitions were received.

#### **6 Public Question Time**

No questions were received.

## 7 Ofsted update

The Board considered a letter from Ofsted summarising the findings of the monitoring visit to Kirklees Children's Services on the 8<sup>th</sup> and 9<sup>th</sup> October 2017 and a verbal update from Elaine McShane, Service Director (Family Support and Child Protection).

Elaine McShane advised the Board that the next Ofsted Inspection of the Children's Service was due in March 2018. The Board was informed that a number of concerns had been raised by partners and social workers who had not been spoken to by Ofsted relating to their experience of the Front Door service. The Board noted that Ofsted's focus during the last inspection had focussed on different areas than what had been anticipated.

Elaine McShane informed the Board that Kirklees would need to demonstrate improvements by the next Inspection on the areas outlined within Ofsted's report. The Board was informed that the Director of Children's Service for Kirklees would be meeting with Ofsted to discuss the focus for the next inspection.

The Board acknowledged that staff within the Children's Service had been under tremendous pressure and that Kirklees was hoping to get some positive feedback from the March Ofsted Inspection that could be shared with staff. Steve Comb advised that a significant amount of good work was being undertaken with children and families.

Elaine McShane advised the Board that a Good Practice Newsletter would be shared with staff after the next meeting of the Improvement Board.

Elaine McShane updated the Board to advise that positive feedback had been received from Head Teachers on some improvements they had seen on the Front Door. The Board agreed that the positive feedback from Head Teachers should be shared with staff.

Ophelia Rix advised the Board that officers were looking at putting together a story board to share with Ofsted which would include evidence of improvements made.

Elaine McShane confirmed to the Board that a focused Action Plan had been put in place to demonstrate the action being taken to address the issues raised by Ofsted.

### **RESOLVED –**

1. The Board noted the letter from Ofsted summarising the findings of the monitoring visit to Kirklees Children's Services on the 8 and 9 October 2017 and noted the verbal update by Elaine McShane.
2. The Board agreed that Officers would provide feedback to staff on the positive messages received from Head Teachers on improvements to Front Door and on the good work taking place with children and families.



## **8 Fostering Network**

The Board considered a verbal update on the Fostering Network from Elaine McShane.

Elaine McShane gave an update on the Fostering Network and advised that Colleagues from Leeds had come to look at the Fostering and Placement services in Kirklees in November 2017. The Board was informed that an action plan had been developed following the visit.

The Board noted that Kirklees needed to ensure that long term support was in place to support the family carer and that a clear support package was in place including financial and practical support for foster carers. The Board agreed to consider a future report on the practical and financial support for foster carers.

The Board discussed Special Guardianship Orders and agreed that assessments should be robust to ensure that grandparents did not end up struggling financially.

Steve Comb informed the Board that recruitment of foster carers was being revisited to get positive messages out about fostering and to help children have a better life.

### **RESOLVED –**

- 1) The Board noted the verbal report on the Fostering Network.
- 2) The Board agreed to consider a future report on financial and practical support for foster carers – date to be determined.

## **9 Update on Regional Adoption Work**

The Board considered an update on the Regional Adoption work presented by Elaine McShane on behalf of Sal Tariq.

Elaine McShane advised the Panel that West Yorkshire One Adoption had been in place since April 2017. Elaine McShane highlighted the following key issues:-

- One Adoption had been giving careful consideration to the benefits of sibling groups and keeping children together;
- A Parents Forum have been invited to have their say in terms of contact from Social Workers;
- A Regional Adoption Family Forum was in place;
- One Adoption would be looking at post experience of parents who have had children removed and engage with those parents to ensure they receive the support available.

Elaine McShane advised that it had been recognised nationally that the number of adoptive parents had reduced and the Board agreed that children should not be in foster care longer than necessary. The Board noted that there was significant work to do in this area.

Cllr Kendrick advised the Board that the numbers of Fostering Panels had increased to weekly and that quoracy had been an issue at the Panel meetings. The Board noted that Kirklees was looking into other options to increase the number of Kirklees representatives who could sit on Foster Panels.

**RESOLVED –**

1) That the Board noted the update on the Regional Adoption Work.

**10 Corporate Parenting Board Agenda Plan**

The Board considered the Agenda Plan for the remainder of the 2017/18 Municipal year.

The Board agreed to consider future reports on the following issues:-

- Ofsted Updates to become a standard item
- Annual Report on Children's Homes (April 2018)
- CSE and Missing Provision to include work with looked after children and children at risk – date to be determined
- Foster Care Recruitment and future membership of One Adoption Foster Panels – date to be determined

**RESOLVED -**

1) That the Corporate Parenting Board Agenda Plan for 2017/18 be updated as agreed.

2) That the Board's Supporting Officer be authorised to liaise with attendees to address the agreed actions.

**11 Dates of Future Meetings**

To note future meeting dates of the Board:

- Monday 12 March 2018, 10am
- Monday 30 April 2018, 10am

**RESOLVED -**

That the Board noted the meeting dates for the remainder of the 2017/18 Municipal year.

**KIRKLEES COUNCIL**

**COUNCIL/CABINET/COMMITTEE MEETINGS ETC**

**DECLARATION**

**CORPORATE PARENTING BOARD**

Name of Councillor

Item in which you have an interest	Type of interest (eg a disclosable pecuniary interest or an "Other Interest")	Does the nature of the interest require you to withdraw from the meeting while the item in which you have an interest is under consideration? [Y/N]	Brief description of your interest

Signed: .....

Dated: .....

## NOTES

### Disclosable Pecuniary Interests

If you have any of the following pecuniary interests, they are your disclosable pecuniary interests under the new national rules. Any reference to spouse or civil partner includes any person with whom you are living as husband or wife, or as if they were your civil partner.

Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner, undertakes.

Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses.

Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority -

- under which goods or services are to be provided or works are to be executed; and
- which has not been fully discharged.

Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.

Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.

Any tenancy where (to your knowledge) - the landlord is your council or authority; and the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.

Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -

(a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and

(b) either -

the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or

if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

## Report to Corporate Parenting Board

Date: 12 March 2018

## Subject: Update report on One Adoption West Yorkshire

Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, access to information procedure rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

### Summary of main issues

1. Bradford, Calderdale, Kirklees and Wakefield adoption functions as specified in the partnership agreement were delegated on the 1st April 2017 to Leeds City Council and One Adoption West Yorkshire formally opened.
2. This report provides a summary on the developments of the service since the last opening on the 1<sup>st</sup> April 2017.

### Recommendations

1. The Corporate Parenting Board is requested to continue to support the work of One Adoption.

#### 1. Purpose of this report

- 1.1 This report sets out the developments within One Adoption West Yorkshire since April 2017.

#### 2. Background information

- 2.1 Bradford, Calderdale, Kirklees and Wakefield adoption functions as specified in the partnership agreement were delegated on the 1st April 2017 to Leeds City Council. One Adoption West Yorkshire formally opened on this date.

### 3. Main issues

#### Staffing

##### 3.1 Senior Leadership Team

One Adoption West Yorkshire (OAWY) opened as Regional Adoption Agency on Monday 3 April 2017. It is led by the senior leadership team of:

Sarah Johal, Head of Service

Mary Brudenell, Service Delivery Manager

Julie Chew, Service Delivery Manager

Mandy Prout, Service Delivery Manager

Aretha Hanson, Business Support Manager

Sarah has overall responsibility for the operations of One Adoption West Yorkshire (OAWY) and she undertakes the role of the agency decision maker for adopters. Mary takes a strategic lead on family finding, while taking on the line management of staff in the Bradford and Wakefield offices and links with those Local authorities. Julie takes a strategic lead on adoption support, with line management for staff in the Leeds office and linking with that Local Authority (LA). Mandy has a strategic lead on recruitment and assessment, line manager for staff in the Halifax and Huddersfield offices and linking with Calderdale and Kirklees LA. Aretha manages the administrative business support to all of the teams based in the 5 offices. She has the strategic lead on seeking rationalisation of business processes, where beneficial and practicable.

3.2 The collaboration between the Leeds HR business partner and his counterparts in the other 4 LA's enabled as smooth a transition as possible. The majority of staff have opted to move over to Leeds Terms and Conditions with implementation taking place on the 1st December.

3.3 The agency started off with a high number of vacancies across business support and some other roles. Recruitment to posts has continued over the last 7 months with the majority of positions being filled or about to be filled.

3.4 There are 3 members of staff retiring or leaving in the next two months, and a number on staff on maternity leave, including the family finding team manager in Leeds. Additional temporary social worker vacancies have been advertised and recruited to, to assist with demand in family finding and adoption support, rather than using agency cover.

3.5 All staff have been provided with a One Adoption mobile phone, which will assist in enabling them to access the Leeds ICT system, including Mosaic the integrated children's case recording system utilised by OAWY. All staff now have a your.name@oneadoptionwy.leeds.gov.uk e mail address.

3.6 Key IT training was undertaken throughout June and July on the Mosaic case recording system for all staff & induction training for staff regarding the self service, Performance and Learning system (PALS) and finance system took place from June through to mid-July.

### 3.7 Establishing the culture

Work has been undertaken with the senior leadership team, the management team and with all staff to establish the vision and values of One Adoption West Yorkshire. The mission statement is clear: "To be an outstanding adoption service achieving outcomes for children without delay; recruit adopters for all children who need adoption with an excellent adoption support service for all affected by adoption."

- 3.8 The vision is to be a listening service; a learning service and a responsive service. This is underpinned by 3 behaviours: Children are the client; a sense of urgency to avoid unnecessary delay and working with families every step of the way.
- 3.9 Work continues with the staff regarding the importance of relationships as we build the OAWY identity with the teams, working in a culture of high support and high challenge.

### **Practice focus**

#### Adoption Support

- 3.10 We held a workshop in July with the Adopted Teenagers, At\_Id group to get their ideas about how we communicate and develop our work with young people to improve services. An action plan to take this work forward within One Adoption is being developed.
- 3.11 We are progressing the re-commissioning of independent adoption support services for birth parents, adoptive families and adopted adults. We will commission this jointly with North Yorkshire and Humber Regional Adoption Agency. North Yorkshire Council will take a lead on this as they currently oversee the approved provider list for adoption support across Yorkshire & Humber. South Yorkshire are involved in this and have given a commitment in principal to be involved, pending formal agreement from their local authorities. This is with a view to commence from October 2018 with current contracts being extended from March 18- October 18.
- 3.12 One Adoption inherited a waiting list of unallocated adoption support assessments on opening in April 2018. The adoption support teams are almost fully staffed and waiting times for assessments have reduced. However, there is still a waiting list for adoption support assessments between 6-8 weeks across the region. We have a prioritisation system in place and are trialling a triage system offering an initial visit to see if this assists in addressing concerns at an early stage and signposting where appropriate. The main assessment work that is waiting is where adoptive families are seeking therapeutic support via the adoption support fund. The expectations of adopters in accessing therapeutic support are high and there is further work for us to do across the region in ensuring that the adoption support offer across west Yorkshire is known to families. The development of a peer support service is moving forward with the adopter voice co-ordinators and Cornerstone to pilot this in house over the next year.
- 3.13 The Adoption support teams with business support held a development day on 11th October undertaking work on the information exchange (letterbox) service and adoption support needs assessments. Work has started on regionalising the

letterbox service so that we provide a consistent approach to all families and ensuring that this work can be covered from different bases.

- 3.14 The Non Violence Resistance and Theraplay groups have been running and take up from families for both of these has been good with positive feedback from adoptive parents
- 3.15 A providers event took place in December regarding the re-commissioning of independent adoption support services for birth parents, adoptive families and adopted adults, including adding in the AT\_ID group into the specification and the adopter voice forum. There is ongoing discussions with colleagues across the wider Yorkshire and Humber region about which local authorities will be part of this wider commissioned service.

#### Practice Improvement Fund projects

- 3.16 Adoption Support Fund (ASF) - One Adoption West is piloting a regional adoption support fund. The aim of this to improve adoption support across an RAA by: regional commissioning of the ASF and engaging users in the development and testing of regionalised support services; test out how the ASF could be managed in a regionalised structure including how human and financial resources for adoption support will be deployed and to inform future national policy and delivery of ASF and share emerging practice with other RAAs. We have recruited a project manager to oversee this work.
- 3.17 *Centre of Excellence* – this is due to start as a pilot in the west with a view to rolling this out across the wider Yorkshire & Humber region with funding for 2 years. We will be recruiting 3 sector led specialists to lead the development work: a senior clinical psychologist, adoption manager and an education specialist. The objectives of this are to look at a framework for assessment of support needs; to develop multi-disciplinary support for adoptive families and to develop a training and development programme for professionals in the sector.
- 3.18 *Early Permanence Placements (EPP)* - the Voluntary Adoption Alliance have been successful with the practice improvement bid for developing early permanence across the Yorkshire & Humber region and to look at concurrency within the West. This will help us improve our ability to place children earlier for permanence. The objectives of the bid are to:
- build awareness of EPP including concurrency across the whole region and building a champions network
  - Developing concurrency placements based on model from North West
  - Developing a fostering to permanence pilot for 'harder to place' children



## Marketing, recruitment & assessment

- 3.19 The One Adoption website has been launched and marketing activity has been undertaken to raise its web profile. The website has been changed and is much improved. There is still work to do and development of this will continue. The enquiries in July were higher than June which is promising and these continue to increase over the year. A marketing campaign began across the wider Y & H region from the first week in October in the lead up to national adoption week with an Outdoor campaign and radio campaign.
- 3.20 In West Yorkshire we undertook additional marketing during the last two weeks of September across bus backs and fleet vehicles with posters and billboards to generate more awareness of the brand locally in a run up to the wider campaign.
- 3.21 Prospective adopters are making contact with One Adoption WY and attendance at the information evenings across the area has improved and we are currently exploring bigger venues in the Halifax, Bradford and Wakefield areas.
- 3.22 All recruitment staff have now been trained to use the Attachment Style Interview tool. It will take time to embed the learning from this into the assessment work undertaken it will assist staff in being clear about how we effectively support adopters moving forward.
- 3.23 The teams have made real progress in agreeing the practice across the teams. In summary we now have the following: Standardised information sessions & pre-approval training; a clear stage one process with all new applications on MOSAIC ( the case recording system); agreed criteria for recruitment of adopters, templates agreed for case work and a system for the allocation of assessments and booklets produced for adopters.
- 3.24 Children's Planning and Matching
- 3.25 The family finding teams identified that a significant number of children required placements at the outset of the agency and a lot of activity has been focussed on ensuring effective plans are in place for each child waiting for adoption.
- 3.26 Progress has been made on streamlining links with Adoption Match (previously the Adoption Register) and Linkmaker and in developing stronger links with the local Voluntary Adoption Agencies and now have a regional view of all the children and families across our region and in the New Year across the wider Yorkshire & Humber region.
- 3.27 In November 2017 we held our first Children's Profiling Event, inviting adoptive families from across the Yorkshire and Humber and the North West to consider a selection of 25 children awaiting adoption who were featured with high quality

photos, DVDs and personalised displays. Interest has been shown in a number of the children featured here which we are actively following up. The intention is to hold a profiling event every quarter and invite approved adopters and those in stage 2 of the adoption process to see the children who have a plan for adoption with a view to making links for potential matches.

- 3.28 A focus for the family finding teams over this period has been the revision of the key forms that support the matching and placement process (Adoption Placement Report, Adoption Placement Plan and Adoption Support Plan) taking all the aspects of best practice to ensure a consistent high standard across the regional adoption agency. These have been discussed with local authority leads and staff across the region with implementation taking place in February . Joint workshops and training will be arranged between One Adoption and LA staff to look at providing guidance for staff using the new templates.
- 3.29 A key issue that is the mismatch locally, regionally and nationally between the numbers of children in the adoption process and the declining number of adopters available. This will be discussed more in the performance report as we start to address sufficiency issues and the potential impact upon the inter agency budget for 2018-19.
- 3.30 One adoption has been looking with local authorities to support the agency decision making (ADM) process regarding adoption plans for children (called the ADM or Shopba process) and Huddersfield, Bradford and Leeds have now aligned their systems with legal advisors present and support from business support in arranging and the minute taking of these meetings. Work is in progress with Wakefield and Calderdale on finalising how these meetings will be supported moving forward.
- 3.31 Discussions with medical advisors and commissioners are ongoing regarding improving the quality of the written information provided, ensuring quality standards are in place for updating medicals and providing advice to adopters.

#### Business Support

- 3.32 The business support functions of OAWY have now been agreed and progress has been made in setting up systems to support the work of the agency with key processes around the panel work, children's planning and children's tracking developing well.

#### Information Management and Technology

- 3.33 The IT issues have been problematic for a number of complex reasons for the new agency however these are now improving with all staff having use of a Leeds laptop. The difficulties for staff working across offices have also generally improved although access to the other local authority systems remains an issue and work is in progress regarding accessing these via a portal from the Leeds laptops.

- 3.34 Connectivity has also improved across the region and the long term solution to this, via VPN access was piloted in Huddersfield and is now rolling out across the other offices. This will enable printers to be connected to the Leeds laptops from the end of January.
- 3.35 The migration of data onto Mosaic is still work in progress as this is a time consuming and manual task. The target to move all records for adopters in assessment prior to adoption order has largely been achieved with a small number of cases requiring documents uploading on to the system before closing down the local authority file.
- 3.36 Family finding work is also now on Mosaic. The aim is for adoption support work to be fully migrated by the end of February with business support assistance required in Bradford and Wakefield staff to move the work over.
- 3.37 Once the work is migrated the requirement for access to the local authority systems will be read only and this will ease the burden for staff needing to use more than one system for recording their work.
- 3.38 The tracker for monitoring children through the adoption process from legal gateway is in place and the data is improving. We have a new URN (RAA1) and provided the first Adoption leadership board (ALB) quarterly data return.
- 3.39 The regional IT group continues to meet to resolve the issues.

### Duty

- 3.40 On the 1st July a One Adoption Duty system was implemented working out of Kernel House following a transitional period. This has been very effective and this service operates from 10am- 4pm each day (3.30pm on Friday) to allow time for staff to get to Kernel House and be ready, with IT support, to take calls from 10am. This will be reviewed in 6 months. The majority of calls on duty relate to adoption support, enquiries from professionals about staff across the region and recruitment enquiries. There are qualified social workers, adoption advisors and business support staff operating duty with a team manager and service manager on a rota basis to ensure the service is effective.

### Adoption Panels

- 3.41 Adoption panels have been rationalised to 7 per month sitting in Bradford, Leeds and Huddersfield. They are chaired by two independent adoption panel chairs, Julie Archer and Julia Pearmain. The panels operate out of the OAWY bases (Bradford, Huddersfield and Leeds). The panels make recommendations about proposed matches for all 5 partner LA children, which will be decided upon by the agency decision makers in the 5 LA's. The panels will make recommendations regarding

the suitability of prospective adopters to be approved, which will be decided by the OAWY agency decision maker.

- 3.42 Adoption Panels training was undertaken in June and the panel protocol has been agreed with guidance for staff across One adoption and the local authorities been issued.
- 3.43 The process of moving to electronic panel has been completed and panel members have received training and can access ongoing support as they become familiar with using the new system.
- 3.44 A second Adoption Panel Training Day was completed in November 2017.

#### Links with Health

- 3.45 The first meeting with health commissioners and providers across west Yorkshire was undertaken to discuss the medical advisor role, now working across the region on adoption panels. Issues around consistency of practice & information provided & ability to meet demand was discussed. Agreement was reached about developing key standards and performance indicators regarding the role and the merits of considering a West Yorkshire specification about this role. Discussions were also opened at this meeting regarding the centre for excellence and the adoption support fund and this work will continue.

#### Links with education

- 3.46 Following early meetings with virtual heads across the region, we have agreed with the virtual head in Leeds will work with us to arrange an Outcomes Based Accountability workshop with key stakeholders across the west with a view to developing a clear action plan for taking this work forward.

#### 3.47 Performance Data

Performance Data relating to Kirklees Children for quarter 1, Quarter 2, and quarter 3

	Quarter 1	Quarter 2	Quarter 3
Number of ADM Decisions	12	9	5

Number of Placement Orders Granted	9	9	5
Number of children matched	5	9	7
Number of children placed	6	10	6
Number of children adopted	12	8	3
Number of disruptions	2	0	0

A practice improvement framework has been agreed (Appendix 1) and quarterly reports are presented to the management board and the joint committee of elected members.

#### **4. Corporate considerations**

##### **4.1 Consultation and engagement**

4.1.1 There has been ongoing consultation and engagement with staff who have transferred in to the agency as well as formal consultation with the trade unions over the last nine months. Consultation with service users is ongoing to inform the development of the service design and delivery of the agency.

##### **4.2 Equality and diversity / cohesion and integration**

4.2.1 There are no implications for this report. An Equality Impact assessment is underway and will be completed by March 2018 to inform any gaps and future improvement plans.

##### **4.3 Resources and value for money**

4.3.1 There are no budget pressures at the present time.

##### **4.4 Legal implications and access to information**

4.4.1 There are no implications for this report.

##### **4.5 Risk management**

4.5.1 There are no implications for this report.

**5. Recommendations**

- 5.1 The corporate parenting Board is requested to continue to support the work of One adoption West Yorkshire.

**6. Background documents**

None

**7. Contact Officer**

Julie Chew, One Adoption

Email: [Julie.Chew@oneadoptionwy.leeds.gov.uk](mailto:Julie.Chew@oneadoptionwy.leeds.gov.uk)



## Practice Improvement framework

### Introduction

This Practice improvement framework relates specifically to One Adoption West Yorkshire and its work as an Adoption Agency. One Adoption West Yorkshire aims to be “an outstanding adoption service achieving positive outcomes for children without delay & recruiting adopters for children, with an excellent adoption support service for all those affected by adoption.”

In One Adoption West Yorkshire we are committed to be an agency committed to an improvement culture of learning. The agency is committed to shared values, behaviours and priorities and we believe that intelligence and feedback information are viewed as integral to professional practice.

### The principal sources of feedback are:

- Views of Children and Families: The views and experiences of children & young people, adoptive parents, birth parents, adopted adults.
- Performance Data: Any statistical data that helps us judge the quality and effectiveness of our professional practice.
- Practice Wisdom and Knowledge: The practice wisdom of those staff who work with children young people and families, adoption panels & learning from disruptions .
- The findings of external and internal inspections, audits and evaluations of our practice.

Included in the above are the findings of any research and evaluation projects in which we are participating.

We use this feedback to serve two important ends. First, as evidence in local and national accountability frameworks; and secondly to support the oversight and improvement of adoption practice.



## Principles:

The principles and purpose of this Quality Assurance Framework and practice improvement framework are:

- Child and Family Centred – the focus of quality assurance will be ensuring that adopters recruited can then meet the needs of children including the development of the child, adopter's, birth parents and adopted adults experiences of the agency and specifically the outcomes for children.
- Restorative: quality assurance will be restorative, based on working with staff and managers building relationships and collective learning. As a restorative process case quality assurance will be characterised by both high support and high challenge.
- Outcomes Based: in line with the key behaviours for children's services the focus of quality assurance will be on outcomes, rather than processes.
- Positive: our approach to quality assurance will be positive – looking at informing and encouraging improvement and supporting the development of staff and services.
- Reflective: our quality assurance framework is designed to be about promoting reflective practice and shared learning

**The Outcome Based Accountability (OBA) approach** that we use follow stresses the need to make a clear distinction between population accountability and performance accountability.

- Population accountability describes the arrangements for holding high-level partnerships collectively responsible for progress towards better outcomes for all children within a given population.
- Performance accountability describes the arrangements within partner agencies for holding individual agencies (or programmes) responsible for their contribution towards the desired outcomes of the partnership. The approach described here is largely concerned with performance accountability.





The Outcomes Based Accountability (OBA) suggests that performance accountability should be organised around three simple questions:

How much did we do?

How well did we do it?

Is anyone any better off?

We believe that this is a helpful convention and wherever it makes sense, we intend to structure feedback data around these three simple questions.

We believe that our staff want a way of assessing the quality and effect of their efforts in a way that is authentic and which resonates with their professional vocation – namely to ‘make a difference’ to the lives of vulnerable children and young people.

We believe that the approach described here does this by:

- Describing in a simple set of **desired outcomes** what that difference might look like.
- Encouraging an **evidence-informed approach** to the things that are likely to make that difference.
- Agreeing a way of using **feedback** data that helps us judge if we’re making that difference.
- Being clear about the **team working and partnerships** that we rely on to help us make it.

The improvement feedback referenced below is focused on performance data. But all three types of feedback inform the improvement processes outlined.

Practice improvement systems will support the following activity:

1. Reactive – Use of the best available management information to identify potential concerns and to then either maintain an awareness, investigate further or take immediate action. For our internal management at all levels.



2. Reflective - A more considered view over the quarter. Used to identify areas of practice that requires action and/or further investigation. Used for both internal consideration and then external reporting providing assurance in both contexts. A quarterly meeting focussed on practice would be an example of this for use.

3. Evaluative - Regular opportunities to bring together a broader reflection on practice and progress. Focusing on lessons learnt and sharing opportunities for improvement. For internal and partner learning and for external openness on progress within the partnership and wider Yorkshire & Humber region. Journey of the child and adoptive/birth parent reports are an example of this.

### **Relationship to other performance frameworks**

This document focuses on One Adoption West Yorkshire practice however there is a key relationship and interplay between this and each partner local authority that also measure and monitor their performance. Therefore the feedback considered and the conclusions reached here are utilised within wider performance arrangements these include.

- Reporting to the Management Board for the 5 local authority partners in West Yorkshire Regional Adoption Agency
- Leeds City Council accountability arrangements at directorate, corporate and executive levels e.g.as host authority
- Reporting to the joint committee and partnering local authority corporate parenting boards
- Children Trust Boards in each LA
- Health and well -being boards in each LA.

**Monthly information** allows routine monitoring of what is important and the taking of action in response to this. The monthly reports are a key component of this focusing on important measures that underpin the quality of practice, they help managers to maintain the accuracy of the data and to focus in on emerging trends in the data. The measures used in these processes can be thought of as 'lead indicators' because they cover activities that are expected to 'lead to' desired outcomes. For example, the monthly alert would provide timely information about the number of enquires waiting because delays in responding to requests can compromise the ability to recruit adopters in a timely manner; in addition the number of children referred for early tracking can also alert the agency to rises in children requiring adoption to inform the recruitment strategy. By improving the visibility of the key features of the referral and assessment processes we are taking the first step towards



understanding if these processes are working in the way that we expect. The information in these reports is invariably based on un-validated data that has been taken straight off the system. For this reason, the reports are only intended for use by managers within the service.

**Quarterly processes** are focused on a whole service practice improvement meetings with the management and across the 5 Local authorities as part of practice improvement meeting to drive up practice across the region with operational leads in each local authority. The meeting will reflect on progress against previously actions and from the new material highlight areas of success to be shared and areas of development for further focus and action. In addition to a standard quarterly report all timely feedback is collated with the key points distilled and shared at the meeting in relation to the appropriate stage of the child and adopter's journey and timeline. Producing a report of this sort on a quarterly basis inevitably means that there has to be compromises in terms of the quality of the data and the depth of analysis. For this reason, the report is seen an entry point for professional debate and understanding on key aspects of practice.

**6 monthly reports** on the Journey of the child and experiences of the adopters, birth parents and adopted adults. We should make time for reflection on our practice and on our impact on outcomes for children and young people. Taking the central key questions from the quarterly report of how much do we do, how well do we do it, and is anyone better off we will create space for reflection at regular intervals during the year. This will take the form of 6 monthly Journey of the Child & Adopters Reports. One of which will act as an annual report.

- a) The views of children, young people and their adoptive parents at different points in their journeys
- b) Feedback from practitioners gathered during training and professional development activities;
- c) Evaluative summaries of professional audits examples would include case file reviews & supervision
- d) Evaluative summaries of complaints, comments and compliments collected through the feedback system;
- e) Summaries of local research activity, analysis work and statistical returns; national research and policy releases
- f) Feedback from and progress against the recommendations of inspections and other forms of independent inquiry
- g) Progress against previously agreed actions including feedback from quarterly practice improvement workshops
- h) Data quality processes and data development priorities.



### **Supervision and appraisal**

A key tool to ensure that we are delivering a quality service is ensuring that regular supervision of staff is undertaken. Formal supervision of staff will include case discussion, reflective practice and consideration of performance data, ensuring assessments are of good quality and undertaken in a timely manner and meet regulatory requirements. Supervision will also be used to consider the worker’s development and training needs in relation to their practice. All managers will have a quality assurance role and will read and sign all assessment reports, specifically prospective adopter’s reports, adoption placement reports, adoption placement plans and adoption support assessments and reviews. Direct observation of staff will also be undertaken as part of supervision and appraisal and staff development.

Annual appraisals will be undertaken on all staff where their practice and performance will be reviewed and any training and developmental needs will be identified and addressed.

### **Recording and Quality**

It is the responsibility of all staff to ensure that records are accurate and up-to-date. All recording should take place within two working days of visits or events occurring. However in emergency and child protection situations recording should be completed on the same day as the event or early next morning as it is crucial that events are clearly recorded in case others need to access the records. The table below details expectations about recording and the electronic case recording system that captures the work of the agency in regard to individual children and adopters.

<b>Role</b>	<b>Responsibility</b>
Business Support Staff	Data input (what do business support staff input??) quality checks/record upkeep; extracting and sharing with teams directly from electronic reporting system. Use of validation reports to prompt follow up on data quality
Social worker	Individual caseload management; ensure all records are updated within two days of the event
Team manager	Team management; use of reports from mosaic; accurate and timely record upkeep of team; address performance in their team
Service delivery manager	Management of multiple teams; use of reports in mosaic; accurate and timely record upkeep of teams; embed use of management information within their teams;
Head of Service	Accurate and timely record upkeep of teams; embed performance management and the use of management within the agency;

## Quantitative Data

The table below summarises the purposes of all of our proposed arrangements for reporting and summarising quantitative data. They are largely based on statistical counts and as such they answer the question “How much did we do?” By reporting on the changing status and/or destination of children and young people and adopters, some of the reports also begin to answer the question “Is anyone better off?”

Products	Status	Frequency	Purpose & use	Operational Lead	Products audience & distribution / Processes outputs
<b>Live – Operational management information. This enables service managers to accurately brief their managers and their staff on any significant demand, recording or practice issues that relate to their team and to initiate appropriate action in response to this.</b>					
<b>Product –</b> Mosaic reports	Suite of reports to be developed from the system.	Live based on information from the end of the previous working day.	Allows users to view performance statistics, drill down to detailed information, including case level. Ensures a day to day awareness of performance by operational managers.	Technical – IMT Content – CPS	Live in the system, dependent on access rights to Mosaic.
<b>Quarterly – a combination of Leadership and management evaluation of performance and progress AND improvement processes: Practice Improvement Report: Reflects how much was done, how well it was done and what difference is made at each stage of the child and adopter’s journey. The report is an entry point for professional debate and understanding on key aspects of practice. It is supplemented by LA scorecards and data detailing LA actual and comparative performance against key indicators.</b>					
<b>Process –</b> Teams performance	Development needed	Quarterly	Performance staff attend management meetings to both promote performance information and to initiate discussion on practice	HoS	As agreed with HoS



<p><b>Product</b>– Quarterly Improvement Report</p>	<p>Development needed</p>	<p>Quarterly</p>	<p>1. Quarterly report reflecting adopters in the assessment process; those not yet matched; those linked but not matched; those matched but with no placement; those with placements awaiting order; 2. Quarterly from early tracking to ADM &amp; then Placement order; those not yet placed – linked but not matched; those matched and not yet placed; those placed and not yet adopted with key adoption scorecard indicators and summary narrative.</p>	<p>Performance team</p>	<p>Available for the quarterly management board To be circulated to SLT prior to Management board. For wider circulation to Joint Committee &amp; LA's</p>
<p><b>Evaluation: Taking the central key questions from the quarterly report of how much did we do, how well do we do it, and is anyone better off we will create space for reflection on our practice and on our impact on outcomes for children and young people at regular intervals during the year across the region. Journey of the Child &amp; adopters reports six monthly reports on the experience of children and families within the adoption system, based on evaluation of all sources of feedback. One of which will act as an annual report. Quarterly, Termly, six-monthly and annual – combination of Leadership and management evaluation of performance and progress AND evaluative information around trends and needs</b></p>					
<p><b>Product</b> – ALB &amp; Statutory Return analysis</p>	<p>When required,</p>	<p>When required</p>	<p>Initial analysis of data returns made to ALB &amp; Ofsted</p>	<p>Performance Service</p>	<p>SLT and management board</p>
<p><b>Product - Product – Journey of the Child/Adopter Report Proposed</b></p>					
<p><b>Product</b> – Journey of the Child/Adopter Report</p>	<p>Proposed</p>	<p>Six Monthly</p>	<p>Six monthly reports on the experience of children and families within the adoption system, reflecting quality, performance and improvements.</p>	<p>Performance and service</p>	<p>SLT, management board and Joint committee</p>



## Using feedback to map, manage and measure our progress

### Qualitative Data

This summarises the purposes of all of our current arrangements for gathering qualitative data and information.

The key process Quality Assurance include:

- Professional Audit: using case files and direct observation with practitioners to assess the quality of practice
- Voice and Influence: using feedback from children, families and staff to define and assess the quality of practice, services and management. Evaluation forms are made available for completion by participants after each component of the preparation training group with comments made analysed and used to make adjustments to the training where needed. The adoption preparation training will be managed by a staff group with adoptive parents who meet at regular intervals to consider the training programme for the year and use the opportunity to consider any amendments and additions to the training programme; Additional information will be collected from prospective adopters following their attendance at the Adoption Panel and also from social workers. This will capture the views of prospective adopters and social workers and how they experience the process of attending panel. Evaluation of this information will be used to make any necessary improvements to the functioning of the adoption panel and also to the adoption agency administration. An exit questionnaire will be sent to adoptive parents once the adoption order has been granted. This information will consider different parts of the adoption process and identify where there are shortfalls and where improvements can be made. An Adoption Support questionnaire will be sent to all users of the Adoption Support Service on completion and closure of the work undertaken with the family. Services provided to birth parents and other parties through commissioned services are subject to user evaluation as part of the contractual arrangements.



- Adoption Panel Quality assurance process: using feedback to assess practice and inform learning. Adoption Panel members will complete an evaluation form on each item presented to Panel, assessing the quality of the information provided and the social workers' presentation at panel. This will be collated by the panel chair and a copy of the form will be sent to the social workers' and team manager and where necessary to the service delivery manager so that feedback can be given to the social worker and inform any training or development needs. Copies of the evaluation sheets will be kept by the Panel Administrator and these will be evaluated by on a six monthly/annual basis. The evaluation and analysis will be made available to the Adoption Panel and will be included in future annual reports.
- Agency Decision Maker: The role of the agency decision maker is an active one with a critical challenge of the quality of work presented to Adoption Panel and the quality of decision making by the panel itself. Regular meetings also take place between the agency decision makers across the region and panel chairs to monitor progress.
- Wider Quality Assurance processes: using research and other work to better use external expertise and challenge to understand quality of practice.
- Shared Reflection and Learning: how the information and intelligence learned through Quality Assurance are analysed, summarised, shared and used to inform improvement. For example, disruption Meetings are held as a matter of course and resulting reports are used to look at the need for any practice improvement measures with recommendations referred back for consideration by the senior management team and further discussions across the local authorities. Disruption meeting reports will also be made available to the relevant panel which agreed the original match in order for panel to consider whether there are any learning points or changes required for Adoption Panel process.

What this document outlines is common principles and expectations. These do not diminish professional needs but rather encourage that learning is shared both within the service undertaking practice improvement activity and with the wider professional community.





## Audit activity

Professional Audit activity:

This will be shared at the Management Board and will be summarised in the annual report.

<b>Professional Audit Activity Title + Aims and objectives</b>	<b>Service Lead &amp; Completed by</b>	<b>Audit Process</b>	<b>Last Audit Period &amp; Numbers Undertaken</b>	<b>Summary Key Findings Reports</b> Good Practice Areas for Improvement Learning for multi-agency working	<b>Summary Key Findings Reports</b> Good Practice Areas for Improvement Learning for multi-agency working
Recruitment & assessment files; Family Finding Files; Adoption Support cases; Assess quality of practice; quality of outcome focussed plans; voice of the child and engagement of the family; reviews quality of reflective supervision & management oversight used to inform practice improvement work	Head of Service Service Delivery Managers Team Managers	Quarterly summary report (5 audits per person per quarter) (case file audit to be developed)			
Disruption Reports	Service Delivery	Annually for the			



	manager Family finding	Adoption Agency Report			
Complaints & compliments: Information from the Customer Care teams will be brought to the adoption service management meeting on a six monthly basis for consideration and evaluation. An annual collation/overview exercise will be undertaken to identify any underlying trends and practice improvement recommendations.		Annually for the Adoption agency report			

## Report for Corporate Parenting Board 12 March 2018

### Looked After Children in Kirklees Council

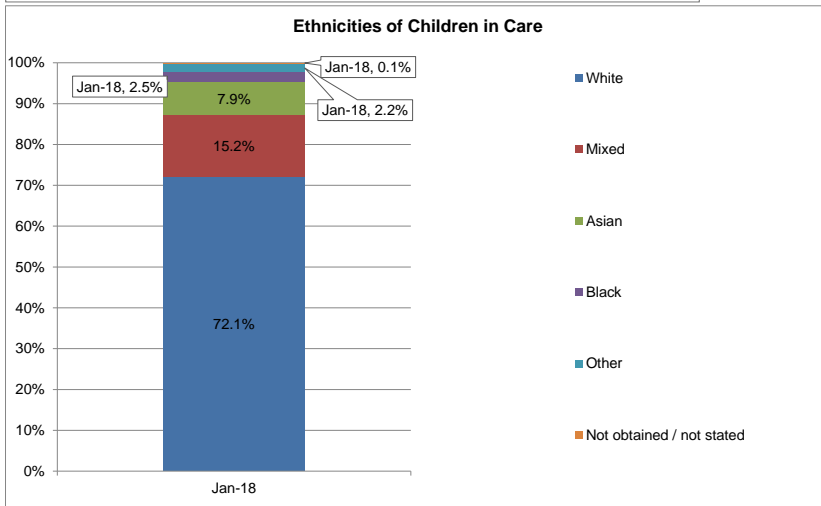
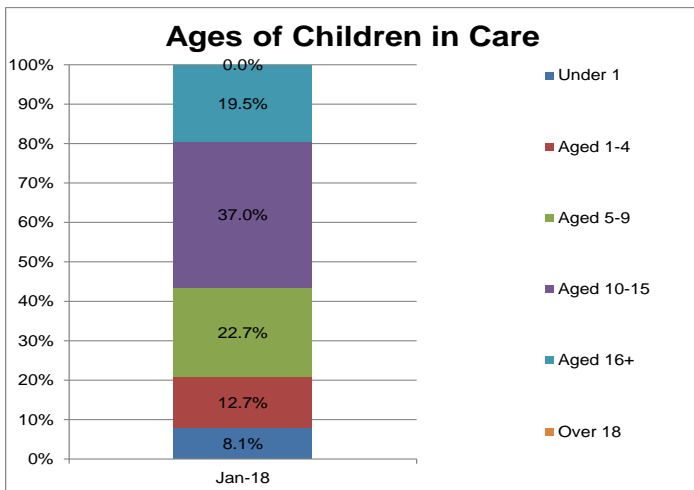
All data is at 31 January 2018, Source: Carefirst. Data is shown by % with numbers of children in brackets.

#### Children Looked After

Kirklees	Jan 18	Children Looked After Rate, per 10,000 children aged under 18 (LAIT)		
<b>Total</b>	668	<b>Area</b>	<b>2016</b>	<b>2017</b>
<b>LAC Per 10,000</b>	67.3	<b>Kirklees</b>	66.0	70.0
		<b>Stat Neighbours</b>	80.8	84.9
		<b>Yorks &amp; Humber</b>	63.0	67.0
		<b>England</b>	60.0	62.0

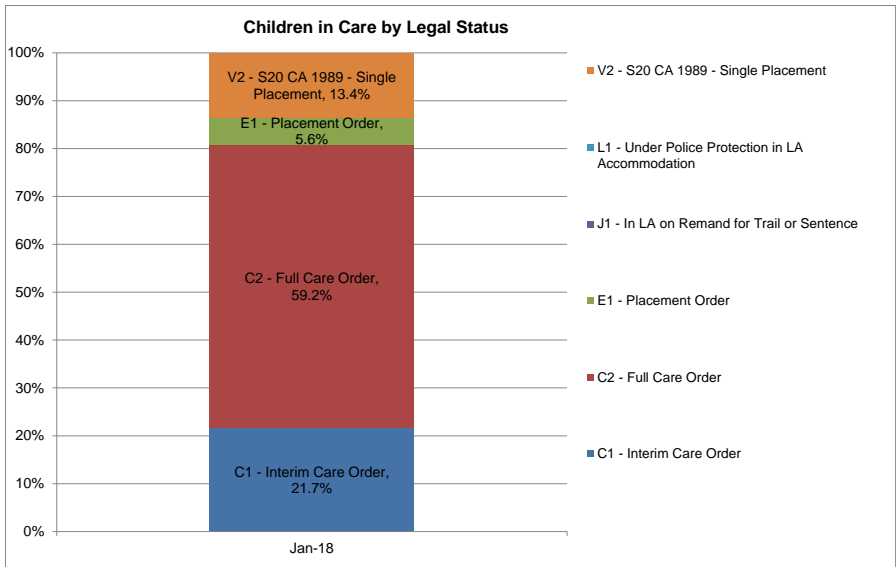
#### Age, Gender and Ethnicity of Children Looked After

Age	Jan-18	Ethnicity	Jan-18	Gender	Jan-18
Under 1	7.8% (52)	White	72.6% (485)	Gender	Jan-18
Aged 1-4	12.9% (86)	Mixed	15.3% (102)		
Aged 5-9	21.7% (145)	Asian	8.4% (56)		
Aged 10-15	40.3% (269)	Black	1.6% (11)		
Aged 16+	17.4% (116)	Other	1.9% (13)		
Over 18	0.0% (0)	Not obtained / not stated	0.1% (1)		
				<b>Female</b>	46.7% (312)
				<b>Male</b>	53.3% (356)
				<b>Total</b>	<b>668</b>



### Legal Status for Children Looked After

Legal Status	Jan-18
C1 - Interim Care Order	17.5% (117)
C2 - Full Care Order	66.2% (442)
E1 - Placement Order	6.6% (44)
J1 - In LA on Remand for Trail or Sentence	0.0% (0)
L1 - Under Police Protection in LA Accommodation	0.0% (0)
V2 - S20 CA 1989 - Single Placement	9.7% (65)



**Placements for Children Looked After**

Placement	Jan 18
Foster Care	72.3% (483)
Residential	16.9% (113)
Placed for Adoption	2.7% (18)
Placed with Parents	8.1% (54)
Other	0.0% (0)

Types of Placement	Jan-18
Foster Care - Friends and family placements at end of month	88
Foster Care - In house placements at end of month	230*
Foster Care - Placements with Independent Fostering Agencies at end of month	160*
Residential	113
Placed for Adoption	18
Placed with parents	54
<b>Total</b>	<b>663*</b>

\*NB Jan LAC Total is 5 children less than January Fostering cohort of 483 due to an identified a reporting issue which has now been rectified for all future reporting.

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**Corporate Parenting Board**

**Agenda Plan 2017/18**

<b>Date of Meeting</b>	<b>Issues for Consideration</b>	<b>Officer Contact</b>
<p>Monday 17 July 2017</p> <p>10.00 a.m. – 12.00</p> <p>Mtg Room 1, HTH</p>	<p align="center"><b>Public Items:</b></p> <p>OFSTED Monitoring Visit</p> <p>Civic Centre Drop-In Centre</p> <p>Service Plan Update</p> <p>Performance Report</p> <p>Fostering Agency Report</p> <p>Independent Reviewing Officer’s Annual Report</p> <p>Corporate Parenting Board Agenda Plan</p>	<p>Julie Mepham</p> <p>Julie Mepham</p> <p>Julie Mepham</p> <p>Sue Grigg</p> <p>Rob Finney</p> <p>Kerrie Scraton</p> <p>Alaina McGlade</p>
<p>Monday 18 September 2017</p> <p>10.00 a.m. – 12.00</p> <p>Mtg Room 1, HTH</p>	<p align="center"><b>Public Items:</b></p> <p>CPB Annual Report</p> <p>Performance Report</p> <p>Update on regionalisation</p> <p>Corporate Parenting Board Agenda Plan</p> <p>Missing statistics</p>	<p>Martin Green</p> <p>Sue Grigg</p> <p>Mandy Prout</p> <p>Alaina McGlade</p> <p>Andy Gresswell</p>
<p>Monday 13 November 2017</p> <p>10.00 a.m. – 12.00</p> <p>Drop In Centre (Old Registrars’ Office)</p> <p>15 minute tour of building prior to start of meeting</p>	<p align="center"><b>Public Items:</b></p> <p>OFSTED Update</p> <p>Peer Mentoring Delivery</p> <p>Council Tax Exemption for Care Leavers</p> <p>Performance Report</p> <p>Corporate Parenting Board Agenda Plan</p>	<p>Elaine McShane/ Julie Mepham</p> <p>Julie Mepham</p> <p>Sue Griggs</p> <p>Alaina McGlade</p>

**Corporate Parenting Board**

**Agenda Plan 2017/18**

<p>Monday 22 January 2018</p> <p>10.00 a.m. – 12.00 Mtg Room 1, HTH</p>	<p align="center"><b>Public Items:</b></p> <p>OFSTED Monitoring Visit</p> <p>Fostering Network</p> <p>Update on Regional Adoption work (verbal)</p> <p align="center"><b>Informal items</b></p> <p>Head Teacher’s Report 2017 – Education Outcomes</p> <p>Performance data (Sept – Nov 170)</p> <p>Training Briefings – to discuss</p>	<p>Elaine McShane</p> <p>Elaine McShane</p> <p>Sal Tariq</p> <p>Janet Tolley</p> <p>E McShane</p>
<p>Monday 12 March 2018</p> <p>10.00 a.m. – 12.00 Mtg Room 1, HTH</p>	<p align="center"><b>Public Items:</b></p> <p>Overview report on One Adoption</p> <p>Ofsted update (verbal)</p> <p>Future shape of service and relationship with partners (verbal)</p> <p>CPB relationship with CICC &amp; CL’s Forum (verbal)</p> <p>Overview of number of children in Care (snapshot including age profile)</p> <p>Corporate Parenting Board Agenda Plan 2017/18</p>	<p>J Chew (One Adoption)</p> <p>E McShane</p> <p>E McShane</p> <p>O Rix</p> <p>J Bragg</p> <p>H Kilroy</p>



**Corporate Parenting Board**

**Agenda Plan 2017/18**

	<b>Informal Items</b>	
	Performance Monitoring Report	S Comb
Monday 30 April 2018  10.00 a.m. – 12.00 Mtg Room 3, HTH	<p align="center"><b>Public Items:</b></p> <p>Ofsted update</p> <p>Statement of Purpose for the Fostering Service (Annual report)</p> <p>Statement of Purpose for Registered Children’s Homes (Annual report)</p> <p>Educational Statistics (DFE)</p> <p>Presentation by CCIC and CL Forum</p> <p>Corporate Parenting Board Agenda Plan 2017/18</p> <p align="center"><b>Informal Items</b></p> <p>Performance Monitoring report</p> <p>Training Briefings – Officers to advise</p>	<p align="center">E McShane</p> <p align="center">S Comb</p> <p align="center">L Counce</p> <p align="center">J Tolley</p> <p align="center">O Rix/M Tiernan leading (reps from CCIC &amp; CL Forum to attend)</p> <p align="center">H Kilroy</p> <p align="center">S Comb</p>

## Corporate Parenting Board

### Agenda Plan 2017/18

#### **Future reports:**

Ofsted update – standard item (E McShane)

Performance Monitoring report – Standard Item (Informal meeting) (S Comb)

Corporate Parenting Board Agenda Plan 2017/18 – standard item (H Kilroy)

Foster Care Recruitment and future membership of Foster Panels to include quoracy (S Comb) – June/July 2018

Care Leavers – Keep on Caring (J Bragg/Team Manager Leaving Care) – July 2018

#### **Annual**

Annual Report on Children’s Health (G Addy) –November 2018

Statement of Purpose for Registered Children’s Homes (Annual) (L Caunce) – April 2019

Statement of Purpose for Fostering Service (Annual) (S Comb) – April 2019

Private Fostering Annual Report – date to be determined

Overview of One Adoption (M Brudenell – One Adoption) – date tbc

Annual report on Children’s Rights, complaints and compliments (M Tiernan) – date tbc

## Corporate Parenting Board

### Agenda Plan 2017/18

#### **6 monthly**

Adoption Agency Report (April to September)

Adoption Agency Report (October to March)

#### **Quarterly**

Fostering Agency Report (April to June)

Fostering Agency Report (July to Sept)

Fostering Agency Report (Oct to Dec)

Fostering Agency Report (Jan to March)

Overview of number of children in Care (snapshot) including age profile (J Bragg) – date tbc

Children's Rights and Complaints and Compliments (M Tiernan) – date tbc

#### **Termly:**

Virtual School

#### **Dates to be determined**

Peer Mentor Progress update

Financial and practical support for foster carers (S Comb) – date tbc

## **Corporate Parenting Board**

### **Agenda Plan 2017/18**

Corporate Parenting Board Strategy (S Comb) – date tbc

Education Statistics (when released by DFE) (J Tolley) – date tbc